



APPLICATION FOR EMPLOYMENT

Personal Information

Last Name _____ First Name _____

Phone Number _____ Email _____

Are You 18 Years of Age or Older? **Yes** _____ / **No** _____

Are you prevented from lawfully becoming employed in this country because of VISA or immigration status? **Yes** _____ / **No** _____

Employment Desired

Position _____

Date You Can Start _____

How did you hear about us? _____

US Military or Naval Service **Yes** _____ / **No** _____

Present membership in National Guard or Reserves? **Yes** _____ / **No** _____

Please attach personal resume that includes:

- **3 Previous Employers**
 - **3 References**
 - **High School Education / College Education**
-

Acknowledgment

- I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected, and if I am employed, my employment may be terminated at any time.
- In consideration of my employment, I agree to conform to Willard Library's Rules, Regulations, and Personnel Policies, and I further agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time by Willard Library.
- I understand that no Willard Library Representative, other than its Director, and then only when in writing and signed by the Director, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.

Signature of Applicant: _____ **Date:** _____